

# SHIVAJI BANERJEE

## Address:

Karma Welfare Society, Near Dolphin College, Opp.  
Tibetan Colony, Manduwala, Dehradun-248007

## Phone:

+91 8368954704

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## Summary

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Senior Project Manager with experience in CSR, Fundraising, Outreach, and Government Liasioning.

Previous experience includes B2B business development of ISO certifications and training in various capacities as National Business Development Manager.

I am a trained Microsoft and Linked in STORYTELLER.

## Skill Highlights

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|--------------------------|-------------------|
| • Project management     | • Creative design |
| • Strong decision maker  | • Innovative      |
| • Complex problem solver | • Service-focused |

## Experience

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### Sr. Project Manager - 12/2018 till date

Karma Welfare Society, Dehradun

- Plan projects on Mental and DE-addiction at rural places in and around Uttarakhand by making field visits, doing door to door surveys and meeting the local panchayat to identify problematic areas.
- Preparing proposals to seek grants from Corporates and PSUs.
- Recruiting Social Workers and training them to make them project ready.
- Liasioning with experts in the field of mental health (NLP, CBT, Psychiatrists, Counselors) to ensure complete execution of the project.
- Submission of reports and cost utilization certificates to the funding agencies on a regular basis to ensure good professional relationship.
- .Aligning work with the SEO team to gain maximum visibility through our social media platforms.

### National Head - 06/2014 till 10/ 2018

Prime Vision Consultancy Services

- Plan training calendar regarding awareness and l for the whole financial year.
- Reaching out to HR and System Heads of organizations in various industry verticals to get nominations for these trainings.
- Organizing Events on HR and Process System Management to create a platform for Industry experts to meet at one place.
- Budgeting and meeting financial expectations on a weekly, monthly, quarterly, half yearly and yearly basis.

## Education

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- Post Graduate Diploma in Business Economics from Wigan and Leigh College, India- 2010
- B.Com from Deshbandhu College, Delhi University.
- HSC, SSC from Raisina Bengali School, New Delhi.

## Languages

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English  
Hindi  
Bengali

## Certifications

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Certified Storyteller by Microsoft and Linked In

“CUTTING EDGE” workshop on Team Building, Time Management and Leadership Workshop

## Personal Details

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Date Of Birth: 19/02/1985

Marital Status: Unmarried.